



Student Attendance Policy

Students are required to be present to school on time every day. Students have a 7-minute grace period to get to class. Once that grace period is over, students must report to the office to sign in and receive a pass to class.

Excused Absences: absences are only excused when they are notified by a parent for doctor's appointments, family emergencies, and other notified absences. Documentation is required for the above absences to be excused.

Unexcused Absences: Any absence that has not been explained by a parent or guardian along with appropriate documentation is unexcused.

Give an example: Deciding you do not feel like coming to school today because you went to sleep late.

Absence Reporting: After 7 absences the school will contact a parent or guardian by phone for attendance. If contact is unsuccessful, a letter will be sent to the home.

After 7-10 unexcused absences, the school administration will contact the School Social Worker to report excessive absences to Child Services.

*All students under the age of 18 are required to attend school on a regular basis to avoid Child Services intervening.